

Policy Briefing Summary

City Council



Regarding:	Charlottesville-UVA-Albemarle Emergency Communications Center Lease Amendment
Staff Contact(s):	Samuel Roman, Assistant City Manager, John Maddux, City Attorney
Presenter:	Samuel Roman, Assistant City Manager
Date of Proposed Action:	May 4, 2026

Issue

The Emergency Communications Center (“ECC”) currently leases property located at 2306 Ivy Road from the Rector and Board of Visitor of the University of Virginia (“Landlord”). The City of Charlottesville is a member organization of this ground lease and is currently requesting a lease amendment that would acquire additional working space.

Background / Rule

City Council approved a Lease Agreement in 1997 for property in Albemarle County located at 2306 Ivy Road for use by the Charlottesville-UVA-Albemarle Emergency Communications Center (ECC). Under the terms of the lease agreement, both the City and County governing body must approve any amendments made to the agreement. In this amendment, a modular unit located at 2304 Ivy Road, recently vacated by the University of Virginia Police Department will be added to the lease, if approved. The additional space gained by adding the existing one-level modular unit, will primarily be used for meeting and training space. The additional space will improve the function and efficiency of the Emergency Communications Center. There are no additional costs to the original lease agreement as a result of this proposed amendment.

Analysis

The Charlottesville-UVA-Albemarle Emergency Communications Center, serves three (3) member organizations that include the City of Charlottesville, the University of Virginia and Albemarle County. The Charlottesville-UVA-Albemarle Emergency Communications Center is responsible for providing Emergency Communication Services for its member organizations. The Emergency Communications Center was established in 1986 and answered over 235,000 administrative calls and over 180,000 calls for service during the past calendar year. The Charlottesville-UVA-Albemarle Emergency Communications Center was originally accredited through the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA) since 2006 and currently holds its accredited status. The Emergency Communications Center has 65 staff members that include communications professionals, Information Technology and support staff members.

Upon receiving the amendment request from the Charlottesville-UVA-Albemarle Emergency Communications Center and its management board, the City Staff considered the additional efficiencies afforded by the additional space and determined this proposed amendment does not negatively impact the overall operational responsibilities of the ECC.

Financial Impact

There is no anticipated financial impact.

Recommendation

City Staff recommend that City Council adopt the attached Resolution approving the attached Lease Amendment.

Recommended Motion (if Applicable)

"I make a Motion to adopt the attached Resolution approving the attached Charlotte-UVA-Albemarle Emergency Communications Center ("ECC") Lease Amendment with the Rector and Visitors of the University of Virginia."

Attachments

1. RESOLUTION -Amendment-Ground Lease
2. ECC Lease Amendment Letter
3. ECC - UVA Grounds Lease October 3, 1997
4. ECCLeaseArea2026[17]
5. UPD Modular Unit 2019 12 13 - Stamped